

# St. Thomas Aquinas High School

## PARKING PERMIT FORM 2023-2024

Permit # \_\_\_\_\_

Date \_\_\_\_\_

Name: \_\_\_\_\_  
Last First MiddleAddress: \_\_\_\_\_  
Street Town State Zip

Birth date: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_

Make and Model of Vehicle: \_\_\_\_\_ Year of Vehicle: \_\_\_\_\_

Color: \_\_\_\_\_ License Plate Number/State: \_\_\_\_\_

Applicant has provided a hardcopy of the following three items:

DRIVER'S LICENSE: \_\_\_\_\_ VALID REGISTRATION \_\_\_\_\_ VALID INSURANCE CARD \_\_\_\_\_

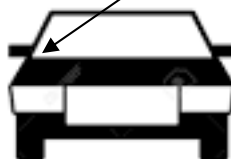
### **ONLY COMPLETED APPLICATIONS WILL BE ACCEPTED.**

**By signing this form, I acknowledge that I have read the Student Driving and Parking Regulations on the reverse side of this application.** I am aware that the safe operation of my vehicle is my responsibility and recognize that any unsafe, irresponsible or disrespectful acts by me or my passengers will have consequences. I understand that I shall not leave school grounds during the school day without obtaining permission from the school office (Leaving school grounds will require parental permission). Violation of driving and/or parking regulations may result in the suspension or revoking of my driving and/or parking privileges as determined by school administration. I also understand that if, as a result of a violation, my car is towed, it will be done at the student's expense. By signing this form I am also aware that my vehicle may be searched if there is reasonable suspicion that I am violating the law or school rules.

\_\_\_\_\_  
Student Signature Grade Date\_\_\_\_\_  
Parent Signature DatePayment Method  Cash  Check (payable to STA) # \_\_\_\_\_  FACTS

\*Please Note: There is a \$100 fee to obtain a parking permit and a \$5 fee for each additional vehicle. Payment may be in cash, check (payable to STA) or paid through FACTS. All completed forms must be presented to the Attendance office where they will remain on file. You will receive a colored permit sticker that corresponds to a student parking lot. Failure to complete a registration form(s) for all vehicles or to update your registration if you should change your vehicle during the school year will result in driving/parking privileges being revoked.

***AFFIX DECAL TO FRONT LOWER RIGHT INSIDE CORNER OF WINDSHIELD (PASSENGER SIDE)***



## St. Thomas Aquinas School Parking Regulations 2023-2024

All students with a valid driver's license may obtain a parking permit for the required fee of \$100 by completing an application form. Persons who falsify information to obtain a permit or display an altered, unauthorized, counterfeit, or fraudulent parking permit will be subject to towing at the owner's expense and revocation of their campus parking privileges.

Each application for a parking permit must include the following:

- An application form with parent/student signatures
- A copy of proof of current insurance
- A copy of a valid driver's license
- A copy of a valid motor vehicle registration for the car which they are driving

Please note: Students who will be driving more than one vehicle must register each one. Additional parking permits cost \$5. A parking permit is given **only** to the person listed on the application.

All vehicles must display a valid parking permit on the front lower right inside corner of windshield (passenger side).

St. Thomas Aquinas High School will not be held liable for any theft of property, vandalism, or damage to any vehicle or contents while parked or removed from school property.

Students may not go to their vehicles unless or until administrative approval is given. During an emergency evacuation you may be required to ride a bus and your vehicle will remain at school until the campus is cleared. Violation of this rule will result in the loss of your parking privileges.

Students with parking permits may only park in authorized designated areas. Seniors (yellow stickers): middle lot and designated (S) upper lot spaces (first-come basis). Juniors and Sophomores (brown stickers): Narnia parking lot.

After a student has arrived at school, he/she may not return to their vehicle without permission from an administrator. Students may only go to their cars for legitimate reasons as determined by the administrator. Going to a vehicle is not part of senior privilege.

St. Thomas Aquinas High School parking privileges and/or permits may be revoked or suspended by the administration for the following reasons:

- a. If a student is found to be in possession of, under the influence of, or selling or distributing illegal drugs, performance enhancement supplements, or alcohol on campus, in the buildings, at a school activity or on a school-related trip
- b. Chronic or habitual violators of parking regulations
- c. Transporting unauthorized students
- d. Leaving school during unauthorized times
- e. Possession or use of a stolen or lost permit, or altering of a parking permit
- f. Chronic or habitual tardiness to school
- g. Reckless driving (includes, but is not limited to, not following one-way traffic directions or 5 mph speed limit)
- h. Failure to meet all student obligations
- g. Parking in traffic flow or fire lanes. Vehicles parked on Royer Lane or any other area designated "NO PARKING" may be ticketed by the Dover Police Department
- h. Parking in RESERVED parking spots
- i. Overnight parking without permission from an administrator. (overnight passes obtained in attendance office)

Revoked parking privileges and/or permits will be reviewed quarterly and reinstatement will be based on the student's academic, attendance and discipline records.

Report any lost or stolen parking permits to the administration.

Vehicles parked in prohibited areas during snow removal may be towed at the owner's expense.

Courteous, safe and responsible driving rules apply at school and in the vicinity of the school. Driving recklessly will result in a loss of parking privileges.

All vehicles on campus are subject to search at any time.

*Vehicles found in violation of the provisions of these regulations may be towed from the campus at the "registered owner's" risk and expense. The registered owner of the vehicle will be liable for the cost of such removal and storage. Damage to towed vehicles will be the responsibility of the vehicle owner.*